

NELSON MANDELA
UNIVERSITY

Change the World



First Year Residence Guide

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Our Values

Respect for Diversity
Excellence
Ubuntu
Integrity
Respect for the environment Taking
responsibility

Welcome

Dear First Year Student

Congratulations on being accepted to the Nelson Mandela University residences. You have made a wise choice.

We welcome and encourage you to take every opportunity for growth that residence life provides. We believe that living in res allows you to:

- Produce a superior academic performance
- Work on your degree / diploma and complete it within the prescribed time
- Be exposed to developmental opportunities e.g. joining Living and Learning communities, societies, clubs, sport etc.
- Be protected by sophisticated safety and security initiatives/systems;
- Live within close proximity to important university facilities e.g. library, labs, counselling services and sport facilities;
- Be involved in various exciting leadership programmes
- Have an opportunity to partake in meaningful activities and programmes
- Have a comprehensive and fulfilling university experience
- Utilize advanced technology e.g. wifi; e-learning

Living and Learning Communities (LLC) form the heart of our support to you. These LLCs will provide you with friendships; challenging intellectual and academic debates and the provision of enriching self-development opportunities.

Why join a Living Learning Community?

These communities will assist you to:

- Encourage the idea of self-development
- Create a sense of belonging
- Develop emotionally and physically healthy students
- Improve leadership skills
- Prepare yourself for better employment opportunities
- Contribute to the academic success of self
- Make better citizens

How can this be achieved?

By creating small student communities within residences, a Living Learning Community can contribute to the learning experience and critical life skills required for successful employment.

Communities can be formed to include academic programmes, hobbies or personal

interests.

Why?

Students who complete the programmes will receive written, official acknowledgement which is useful for developing a CV for job application purposes.

Furthermore, the benefits are to:

- Broaden leadership skills
- Appreciate and be sensitive to cultural diversity
- Encourage volunteer work
- Improve interpersonal communication
- Prepare for future careers
- Understand self and respect others
- Build a sense of citizenship
- Encourage appreciation for nature

Note that all our residences are wifi compliant – currently access to the internet is free;

Please read this guide to familiarize yourself with how you need to prepare yourself for the transition into your new environment.

We look forward to your arrival and involvement in our Res activities.

Regards

Management:

Student Housing Living & Learning Programmes

2. Residence life

Our experience indicates that a successful stay in residence goes hand in hand with maximum participation. As a result, we encourage you to develop a structured approach to your academics (80% of the time) and participation in extra-murals (20% of the time). This could include participating in developmental programmes, sporting activities as well as social and cultural activities. The onus of participation lies with you.

2.1 Background to the residences

South Campus

Our residences on South Campus consist of Veritas, Melodi, Unitas, Xanadu.

These residences, are divided into a number of flats, each housing 17 students – eight double rooms and a single room for the house committee member (student leader). Unitas Main built in 1972 and the oldest male residence accommodates 210 senior students in single rooms. Each set of flats houses 34 students who share communal kitchenettes.

Village 7 (known as Guest Quarters) has three floors and each floor has 13 one-bedroom units, a communal kitchenette and bathroom.

The Renaissance Postgraduate Student Village consists of six clusters, housing 20 students in one, two and three bedroom units. There are also limited, specially-designed units for students with disabilities. Each unit has a fully-equipped kitchen with fridge, microwave, stove, a lounge and patio. Each bedroom has a network point linked to NMMU's computer network. Each flat has a shower and separate toilet. Laundry facilities are also available for each cluster. This complex is reserved for postgraduate students, in particular masters and PhD levels

Sanlam Student Village

Sanlam Student Village is made up of three separate buildings known as Ikamva (senior males), Indwe (senior females) and Protea

Residence (mixed gender). These spaces are reserved for senior students

North Campus

The women's residence, Lebombo, consists mainly of double rooms with communal bathrooms and houses 216 junior students. The junior men in Letaba are housed in ten individual double-story units. Each unit can accommodate 34 students - 272 students in total.

The units comprise mainly double bedrooms and shared bathroom facilities. These residences are equipped with telephones, communal DSTV and dining facilities. Recreational and sporting facilities include a swimming pool, tennis courts and sports fields. There is also a study centre. These are designated first year residences.

Second Avenue Campus

This campus is 2km from North and South campuses in Summerstrand and is within easy walking distance of some of the country's most beautiful beaches.

Oceana Residence has separate housing for men and women. Students reside mainly in double rooms and share bathrooms. The residence can accommodate 112 women and 58 men. The residence has lovely spacious lounges where students can watch DSTV, play pool or table tennis. There are laundry facilities too. Limited self-catering facilities are available in every corridor.

Oceana is managed by Student Housing staff and supported by seven house committee members who are elected annually. This is a designated first year residence.

George Campus

There are six main residences on this campus for first years namely Outeniqua, Kalander , Oukraal Umdoni, Kamassi, and Phoenix. Senior Students are also accommodated in smaller houses spread over the campus. The residences are all equipped with TVs, a Laundromat, dining hall wifi and vending machines.

A clinic service is available to all students.

Many sporting and recreational facilities exist including a swimming pool, sport centre, gym, a 9-hole golf course and snooker tables. We have 34 houses that accommodate senior students, equipped with fridges, lounges, dining tables for self-catering.

2.2 How residences are organized

Residences are governed by a Residence Manager, a Res Student Assistant (RSA), elected house committee members and Mentors (in junior residences).

These structures are duplicated where practical in accredited off campus establishments.

These structures are responsible for creating a friendly and comfortable environment in which students are able to pursue their academic objectives and to achieve personal growth in a vibrant and trendy environment. Residence disciplinary committees are made up of members of management and students from the residences who are responsible for dealing with those students who break the rules.

House committees organise numerous activities throughout the year in order to maintain a balanced residence experience. Mentors are also available in the first year residences. Mentors, Peer helpers and How2 Orientation helpers are available as a first port of call for emotional, personal or academic difficulties at most residences. These leaders all undergo life-skills training, which enable them to help students with challenges.

2.3 What to bring to residence

All student rooms are equipped with basic furniture – a bed, mattress, cupboard, desk, chair, bookcase, wastepaper basket, curtains and notice board.

Extra furniture is not needed so do not bring it along, but **do** bring your own bedding (duvet, duvet cover, blankets, sheets, night frill or base cover for a single bed, pillows, and pillow cases) and towels. Small bar fridges are allowed pending the permission from the Res Manager. You must also bring two strong padlocks (a 40 mm Viro or Cisa with at least two keys is recommended), a laundry basket and iron. In addition, you may like to bring a desk lamp (essential on South, but not essential in Oceana), rug, coffee mugs, kettle (not necessary at Oceana), radio, computer, plants,

cushions, or anything that will make you feel at home. You should also bring your own cutlery and crockery as the dining hall does not provide these items. Most areas are Wi-Fi designated so if you have your own laptop, feel free to bring it along. You are also advised to bring a torch in case of a power outages. Candles are not permitted as they pose a serious fire hazard.

Off Campus residences differ in what they offer and it is advisable that you contact the establishment to ascertain the equipment they provide. All accredited establishment do provide the basics. For all other off campus information please contact the listed number of the OCHO office (Off Campus Office).

Please note: No cooking is permitted in bedrooms due to health risk and fire hazards. Cleaning bathrooms (including bath, shower and toilet) and common areas are the responsibility of the university's cleaning service (with the exception of Sanlam Student Village) but cleaning of bedrooms is the responsibility of each resident. Students sharing accommodation are expected to reach a friendly agreement to ensure that everything is kept clean and in good order.

3. Staff and emergency numbers

| | | |
|--|--|---|
| Director | Mr Mxolisi Ncapayi | 041 504 2403 |
| Senior Manager: Operations | Mr Khotso Bada | 041 504 3663 |
| Senior Manager: Living & Learning Support | Mr Robin Minne | 041 504 2487 |
| Senior Manager: Off Campus & Vacation Accommodation | Ms Shirani Nhlangwini | 041 504 2835 |
| Manager: Admissions & public relations | Ms Vuyo Nomgqokwana | 041 504 1415/3690 |
| Student Life Officer | Mrs Beverley Willemse | 041 504 2954 |
| Junior Student Life Officer (Off Campus issues) | TBA | 041 504 4923 |
| Oceana Residence (Second Ave Campus) | Mrs Charity Ntseoane | 041 504 3839 |
| Student Village A – Indwe | Ms Lusanda Cain | 041 504 4506 |
| Student Village B – Ikamva | Ms Xoliswa Xaluva | 041 504 4746 |
| Student Village – Protea | Mr Thando Rubusana | 041 504 3572 |
| Lebombo Residence – North Campus | Ms Leonie Beckett | 041 504 9107 |
| Letaba Residence – North Campus | Ms Vuyiswa Mentile-Gozongo | 041 504 3049 |
| Veritas Residence – South Campus | Mrs Nomhle Zako | 041 504 2485 |
| Melodi Residence – South Campus | Mrs Wendy Reeves | 041 504 2402 |
| Xanadu Residence – South Campus | Mr Silvesta Tswane | 041 504 4547 |
| Unitas Residence – South Campus | Mr Michael Goromondo | 041 504 2405 |
| Postgraduate Student Village South Campus | Mr Robin Minne | 041 504 2487 |
| George Campus | Mr Keke Setebe Ms Khululwa Mvango | 044 801 5136 044 801 5034 |
| | | |
| Medical emergencies (office hours) | Campus clinic | 041 5049998 041 5042174 (S) 041 5043364 (N) 044 8015062 /5025 (G) |
| Medical/security/fire emergencies (after hours) | | 041 5042342 (S) 041 5043636 (N) 041 5043710 (2nd Ave) 044 8015114 (G) |
| Security emergencies <u>all hours</u> (These numbers can be contacted for <u>medical emergencies after hours</u>) | Protection Services | 041 5042482 (S) 041 5043483 (N) 041 5043356 (N) 041 5043636 (N) |
| Reporting technical issues (after hours) | | 041 5042482 (S) 041 5043636 (N) 041 504 3710 (2nd Ave) 044 8017000 (G) |
| NMMU Crisis Helpline (24 hours) | Counselling, health and Welfare services | 082 428 5009 |

4. **Student leaders**

Residence Student Assistant (RSA)

This staff member is a senior student appointed by management as an assistant, junior residence co-ordinator. They support the

Res Manager in all their responsibilities

Primaria / Primarius

The house committee is under the guidance of the primaria / primarius and each house committee member is primarily accountable to the Prim and to residence management in carrying out their duties.

House Committee members (HC)

A HC is a student who lives in a university residential facility and acts as a resource for the students on the floor or in their area of the building. House committees also play a key role in creating an environment for students that is conducive to academic, personal and social growth. They manage social, academic and cultural activities for the residents, but most importantly, a house committee is a friend, resource, role model and community leader in their residence. This is an elected person by the residents of that residence.

Mentors

Mentoring occurs when a senior student in terms of age and experience undertakes to provide information, advice and support to a junior student in a relationship lasting over an extended period of time and marked by substantial emotional commitment by both parties.

Mentors provide assistance to students in their academic transition to university and create a new network of support to help the student cope. Besides easing the initial academic adjustment, the mentor and fellow students / mentees will be there for you as friends to offer suggestions on making decisions that are best for you.

Mentoring sessions are learner-centred and the primary focus of the sessions is on the needs of the mentee (YOU). Mentors aim to be supportive and encouraging. They are

there to guide the mentee's efforts to learn, to clarify, and to promote involvement with academic courses and res life in general.

All first years are allocated a mentor during their first year.

Note: All meetings and group sessions coordinated by mentors are compulsory for first year students to attend.

Computer Lab Assistants

These assistants supervise and assist students in the Residence Computer Laboratory. These demonstrators assist students with general PC usage, application problems, programming and other queries. Currently this facility is available on South Campus, SSV, Oceana & George residences; however the general Nelson Mandela University computer labs are situated within close proximity of the residences.

5. **Admission to residences**

Note: Single rooms are only assigned to senior students or special needs students. A limited number of single rooms have been set aside for students with disabilities.

5.1 Where to report: Every student admitted to a residence must report to the residence to which he / she has been assigned.

Only students who have been **accepted by the university academically will be admitted to residence, provided there is space and the correct admission procedure has been followed.**

Very important: An applicants must have written confirmation of accommodation. It is the responsibility of the applicant to ensure they have accommodation before arriving at university. Keep in mind that acceptance is also dependent on the payment of prescribed fees in advance (see 5.3)

There are a number of accredited off campus residences available with similar fee structures. These establishments should be approached should you not be accepted on campus. These queries can be directed to Ms

Atheema Davis: Tel 0415044736

When to report:

All first year students will be admitted to their respective residences from **Thursday, 19 January 2017 between 08:00 – 16:00.**

5.2 Cancellation of residence accommodation

Kindly notify the Manager, Admissions (041) 504 1415 or George Campus (044) 801 5034, as soon as possible if you decide to cancel either your application for accommodation or the accommodation allocated to you, since there will be other prospective students waiting for admission.

If a student or prospective student cancels an application for admission to a residence after accommodation has been allocated, the full deposit will be forfeited.

Should you leave the residence or the university once you have been admitted to your room, you need to notify residence management in writing without delay as there could be financial implications if this is not done timeously.

5.3 Residence fees

A **registration fee** will ordinarily be debited to the students' account and is payable every year of registration.

Accommodation fees are determined annually and are payable in advance at the beginning of the respective semesters. Current fees are available on the Nelson Mandela University website. They are the same as 2015. In spite of the current "fees must fall climate", all applicants are advised to ensure that their fees are covered.

5.4 Insurance cover

The university accepts no responsibility for a student's personal property. Personal property is not insured by the university. Please ensure that you hold the necessary insurance coverage for this purpose.

All reasonable precautions in the form of CCTV, access control and security staff,

ensure the reasonable safety of yourself and your property.

6. Residence equipment and rooms

On the day of your admission to a residence, you will be expected to sign an agreement form for your room key/code and the equipment there. As you will be held responsible for these items, it is in your own interest to check that the articles signed for, are in your room. If a key is lost, it will be replaced at your cost.

7. Facilities and attractions

A nature reserve

South Campus is in a 720-hectare nature reserve. The campus declared its grounds a private nature reserve in 1983 to conserve dune fynbos. As a result, you are not only surrounded by beautiful indigenous gardens and bush but by small buck, monkeys, reptiles and the like. Furthermore, on a quiet night, you can hear the distant roar of the Indian Ocean.

Extreme caution must be taken with the animals on campus, especially the monkeys and baboons. All students are requested **not to feed** them as they are dangerous and can become a menace once approached or fed.

Recreational facilities

Beautiful recreational areas, nestled among the trees and shrubs are provided for your benefit. Clubhouses, pools and braai areas are popular among students, so remember to bring your swimming gear. Learn to swim programmes will be offered to assist those to be water wise.

Well-equipped gyms are available, upon paying a membership fee, on South Campus. The official sport facilities for tennis, cricket, rugby, soccer, swimming, athletics and netball are within walking distance from the residences. Vibrant and competitive residence sporting leagues exist.

Residences also have pianos, DSTV, study areas, computer labs and "chill areas" for your convenience. All residents are Wi-Fi enabled

Similar facilities exist in accredited off campus accommodation, however sporting facilities are limited to campus.

Societies

Numerous societies exist on campus to provide opportunities for you to develop your skills, talents, and to broaden your views and understanding of issues including economics, diversity, ecological sustainability, religion and of course, subject based knowledge.

Evidence suggests that students who participate in these societies cope far better both academically and socially.

Examples of societies:

Choir Society
Creative Arts
Debating
Arts and Culture
South African Students Voluntary Organisation (SASVO) and many more

Study facilities

In order to enable learning, Student Housing management has developed well-equipped study centres and learning philosophies to support the students in their endeavours. Study centres and computer labs exist in the residences and at other key points in the university. Furthermore, mentors and other academic staff are available to provide group and one-on-one advice and support to residents. Students are also encouraged to enrol for the numerous short courses presented e.g. learning skills, goal setting, time management, stress management, leadership skills etc

You are encouraged to develop a healthy study pattern of at least three hours daily. This is over and above your class time.

Security

There is a 24-hour security service to ensure your reasonable safety. Close circuit TV cameras are situated in strategic places within all residences. The University's security and residence managers can be contacted at any time in case of emergencies. In as much as security is provided, we do advise students to take control of their own personal safety and not to put themselves in dangerous situations. Laptops and cell phones remain high theft risk and must be carefully stored at all times.

Other facilities

Free laundry facilities are available on all campuses. Students are responsible for their own laundry. Washing machines and tumble driers are available. We are water stressed so we continually appeal for water consciousness.

Please note: laundry hanging from outside buildings and windows is unsightly and therefore not permitted. Each residence has a lounge where students can enjoy listening to music, watch television or just relax.

There are dining halls and coffee shops where meals can be enjoyed together as a residence community. There are meeting places where students meet for fellowship and conversation, as well as tuck-shops managed by students.

8. Communications with residents

All students have access to free email and are advised to check messages regularly for notices from Mandela University, Student Housing and other sources.

NOTE: Students are not allowed to make telephone calls from the administration offices, unless in extreme emergencies. Such requests must be authorised by the Director:

Student Housing.

Mail:

Students in the various residences must ensure that their mail is addressed as follows:

*C = Flat in which room is located

*3 = Room number within the flat/corridor

The Post Office does not accept responsibility for the miss-sorting and possible loss of mail items that are incorrectly addressed. It is in your own interest to see that you comply with the above request. There are post offices on South, North and George campuses.

| |
|--|
| Name Melodi C3* Private Bag 6057 PORT ELIZABETH 6000 |
| Name Xanadu C3* Private Bag 6056 PORT ELIZABETH 6000 |
| Name Veritas C3* Private Bag 6053 PORT ELIZABETH 6000 |
| Name Unitas C3* Private Bag 6054 PORT ELIZABETH 6000 |
| Name Oceana Residence Private Bag X13357 Humewood Port Elizabeth 6013 |

| |
|--|
| <p>Name Unit & Room Number Letaba / Lebombo PO Box 77000 NMMU Port Elizabeth 6031</p> <p>Name Res room number & name Private Bag X6531 George 6530</p> |
|--|

9. Meals

Dining services exist on campus via the Meal Management System (MMS).

During the official registration periods, students register for academic purposes as well as for student residence accommodation, and during this process students are issued with an ID/Access card. The student meal account is electronically activated and ready for use as soon as payment is made by a registered student into the MMS;

Money can be loaded onto the Meal Management System in 3 ways:

- Cash can be paid in through any University cashier on any campus during office hours;
- Funds allocated to students as a component of a bursary or loan will be automatically transferred electronically through the Financial Aid and Finance departments. Residence students may not have the option of having the food component paid out in cash; □ Electronic transfer into Nelson Mandela University's bank account. If this route is followed there could be a delay of up to five working days before the payment reflects in the meal account; Off Campus residences do not provide catering.

Meal Bookings:

The option to pre-book meals is only available to students living in accredited residences. Pre-bookings must occur within deadlines shown below prior to the meal being taken:

Breakfast 18h00 previous day;

Lunch 18h00 previous day;

Supper 08h00 on the same day

All meals are paid for by swiping your Mandela University student card.

The following meal costs for the Standard Meal of the Day will be applicable for 2017 (VAT inclusive):

Breakfast R19.00;

Lunch R29.00;

Supper R29.00;

TOTAL per day R77.00

Additional items are available on a-la-carte menu. Prices are available on the Meal Management System.

On the day and time of the booked meal, students claim their meal in the dining room by swiping their card at a meal redemption station where a meal voucher will be printed. The student hands this to the catering staff at the serving station.

End of year or cancellation of studies: At the end of the year or in the event that students cancel their registration, any debit or credit balances in the MMS will be transferred to their student debtor accounts where they will be dealt with in terms of bursar / loan rules or any other rules that may apply.

| Meals will be served at the following times | | |
|---|---------------|----------------------------|
| Meal | Weekdays | Weekends & public holidays |
| Breakfast | 07:00 – 08:00 | 08:00 – 08:45 |
| Lunch | 11:30 – 14:00 | 11:30 – 14:00 |
| Dinner | 16:30 – 18:00 | 16:30 – 18:00 |

For further queries please contact the MMS Administrator 041 504 3341.

For bursary students, call 041 504 3937.

Very important:

- **Until you are registered, you will be responsible for paying your own meals, so please make provision for this until your bursary or funding comes through.**

• Students living in self-catering residences may provide their own meals or they may use the dining halls if they so wish, however, all students living in residences without catering facilities are obliged to use dining facilities, as cooking in rooms is not permitted.

□ Students who live in off campus residences may also may eat in the dining halls provided they activate their NMMU student card at the Meal Management System office.

10. Vacations / recess

Your accommodation agreement covers only the academic semester and excludes all long vacations i.e. June/July and December/January period.

Residences are closed during university recess (June/July & Dec/January). All students must leave the residence within a **day of the**

completion of their examinations or there last assessment and not later than indicated by Student Housing management.

Students must take their personal belongings with them when they depart on holiday. Neither Nelson Mandela University nor residence management can be held responsible for any losses suffered by students who disregard this rule. Mandela University uses this time to clean, maintain and let out the buildings for vacation accommodation.

Special arrangements will be made for those students who wish to stay behind and a nominal daily rate will be charged.

NOTE: Due to residence closure during the June and December vacations, early arrival before the official opening of the residence is not allowed. The person must make other arrangements for accommodation. Under no circumstances will such students be admitted to the residence.

Limited storage space is available and anything stored is done so at your own risk

11. **Residence regulations**

Residence students are bound by the current residence regulations. Always ensure you understand the rules and regulations as no excuse will be accepted if challenged for misconduct.

Control and authority

The Director of Student Housing is empowered to delegate authority to Student Housing staff to assist him/her to control and manage the residences in all respects.

University property and rooms

- The residences are the property of Nelson Mandela University and shall not be damaged
- Alterations are not permitted to the buildings, equipment or furniture in the residence. In the event of destruction, damage, removal or alterations to residence property, the responsible student shall have to compensate Mandela University for the full value of the damage caused.
- Special care shall be taken regarding the cleanliness of rooms, bathrooms and toilets.

- Nothing shall be written, glued or nailed to walls, cupboards or doors.
- Resident students are **responsible for the cleanliness** of their rooms
- Resident students are strictly prohibited from making any alterations to or carrying out any work on the electrical or telephone equipment or installations in the residences. Violation of this will be treated as serious misconduct.
- Electrical appliances may not be used in the residences without the approval of the Residence Manager.
- Food is not permitted to be cooked or prepared in rooms. Food may only be prepared in areas officially designated for that purpose. Senior residences have small kitchenettes but first year residents require eating in the dining rooms.

Students' property

Nelson Mandela University or residence authorities cannot be held responsible for the damage, destruction or loss of a resident student's property. However, NMMU will investigate and pronounce its finding with respect to the circumstances resulting in the loss, damage or destruction of the student's property. Resident students' property, especially clothing, must be properly marked and securely stored.

Injury or illness

Any serious injury, indisposition or illness of a resident student should immediately be reported to the house committee member, Primarius/Primaria or RSA who will obtain medical assistance if necessary. In the event of serious injury or illness, the Primarius/Primaria/RSA will inform the relevant residence manager who will contact the parents, guardian or relatives of the student concerned.

Motor vehicles

- Motor vehicles and motorcycle parts may not be repaired or stored in rooms or any other part of the residence;
- Visitor's cars shall not be washed or repaired on the premises;
- All motor vehicles/cycles must be registered with the university authorities and Mandela University parking disks must be affixed to the vehicle in visible view for inspection;
- Students are obliged to park in the designated student parking zones only and not in staff areas, fire lanes, zones for handicapped or any area designated as

prohibited, as this may result in the vehicle being clamped.

Advertising

- Advertising is restricted to printed materials which bear a stamp showing they have been approved by the residence manager;
- Such material may only be displayed in approved areas of the residence, such as the notice boards, and **may not be placed on walls, windows, doors or under a student's door**;
- Door to door and other personal solicitation is prohibited, whether engaged in by students or commercial sales people.

Selling of goods/conducting a business

- Residences may not be used for commercial activity, unless authorized by management. Residents may therefore not conduct a business or other commercial activity using their room or room address;
- Residents may invite a commercial representative as a personal guest to their rooms, but these representatives cannot solicit or use the residence facilities to advertise their goods without managerial permission..

Liquor / alcohol

- Rules should be read in conjunction with the Mandela University Liquor / Alcohol Policy;
- Possession and consumption of alcoholic beverages is **prohibited within the residence** without the authority of the Director of Student Housing;
- The resident must ensure that no guest brings alcoholic beverages into the residence without the necessary permission of the Director of Student Housing;
- Containers that originally contained alcoholic beverage are not permitted in the residences;
- Students in the company of a person who is consuming or is in the possession of alcoholic beverages may also be subject to disciplinary action;
- Disruptive and anti-social behaviour will not be tolerated in any way whether substance induced or not.

Narcotics / drugs

The institution encourages students to educate themselves about narcotics and drug abuse. Residents should note that the unlawful sale or possession of such substances will be subject to disciplinary action by the institution and will be reported to the SAPS. A zero tolerance approach is maintained.

Animals

For reasons of health and cleanliness, students may not bring any animals into the residence or keep animals in or near the residence.

The campus is a nature reserve, please be aware of monkeys and other small animals. Under no circumstances feed, encourage or aggravate them in any way.

Safety

- No resident is allowed to keep firearms, explosives or any other dangerous articles in the residence;
- Gas cylinders and fireworks are not allowed in the residence;
- Open fires, dangerous chemicals or highly inflammable materials (petrol, cleaning solvents, charcoal and lighter fluid) are not permitted in or around the residences. Braais are only permitted in designated areas e.g. Clubhouses with the relevant authority;
- Tampering with or unauthorised use of any security or fire equipment is prohibited. This includes lighting any fire, breaking fire glass, pulling fire alarms without cause, or misuse of fire extinguishers or hoses.

Storage

Students are restricted to three well-sealed, marked boxes measuring no more than 60cm x 60cm to store during recess periods.

Students utilising the storage facility do so at their own risk. Nelson Mandela University or any of its staff members cannot assume responsibility or be held liable for the damage, loss or theft of any stored item. Items must be collected within one month after NMMU reopens. Items not collected timeously will be removed and given to a charity.

Room Access

Mandela University may require access to your room for maintenance, welfare and emergencies.

Student Housing Staff may not enter a resident's room without permission of the resident, unless under conditions of immediate and serious threat to the safety or well-being of the person or the property or prior notification from management has been announced e.g. such as is the case with fumigation.

Student Housing staff may also enter the resident's room to evict unauthorised persons or visitors in the residence.

Student Housing staff may enter a student's room if the student is not present to eliminate disruptive noise from sound equipment which may violate an individual's right to sleep, study, read etc.

Entry of SAPS officers or Protection Services into a student's room for purposes of investigation is governed by university rules. This includes, but is not limited to, officers in possession of a valid search/arrest warrant; hot pursuit, safety emergency or when there is cause to believe a crime is being or has been committed by the individual therein. Student Housing staff shall not, except as noted above, admit a third party to a student's room without the resident's permission.

12. Misconduct

Residence regulations are put in place to assist the residence community to create an environment which is harmonious for all. A student shall be guilty of misconduct if he/she deliberately or through negligence contravenes any of the university or residence rules (see also rules in Mandela University prospectus) or:

- Smokes in residence buildings
- Makes excessive noise – human, audio or any other kind
- Creates conflict in room/flat/corridor
- Parties in room
- Does not maintain kitchen, bathroom or bedroom or any other facility in a good state of tidiness

- Abuses facilities in residence i.e. TV areas, laundry, electrical equipment etc
- Removes furniture from one area to another
- Tampers with notice boards, posters and signs
- Cooks in residence bedroom
- Uses stove as a heater
- Possesses a pet
- Gives keys, codes or student cards to someone else for use in the residences.
- Possesses inflammable substances
- Uses illegal and unsafe electrical appliances
- Irons in areas not deemed for ironing e.g. bedroom desk top
- Starts a fire in a non-designated area
- Makes a false report of a fire
- Discharges fireworks
- Uses candles
- Misuses, tampers with or damages fire safety equipment
- Uses, possesses or distributes liquor in cans, boxes or glass bottles in a university residence without the necessary approval
- Undermines and disrespects authority
- Uses fire escape doors when there is not a life threatening emergency
- Displays any other behaviour that infringes Mandela University's residence rules or conflicts with the normal and peaceful co-existence in the residences
- Sublets the residence room to another student or person; (the unlawful arrangement whereby a registered student of a room assigns his/her privileges to another student in return for rent)
- Allows squatting (squatting is allowing illegal occupation and use of university residences and related facilities without the necessary authority).
- Allows cohabitation to occur (cohabitation is the unauthorised living with a partner in a university residence)
- Contravenes visiting hours

13. First Year Success (Includes orientation)

This is a critical programme that is compulsory. It forms part of the whole first year experience and is organised for **ALL Nelson Mandela University new students**. The aim of the residence student success programme is to make you feel more at home and part of your new living and learning environment and to cope with the mixed feelings you may have – excitement about your new life, sadness about

leaving your family, anxiety about your roommate, joyful anticipation of freedom, etc.

The residence orientation programme commences with a two-day compulsory conference. Here you will get to meet all the people who will take care of you during your stay at Mandela University i.e. residence management, house committees, mentors and many others.

Each residence has its own first year success programme which roles out during the year.

During February, there will be a Campus Life Festival which is a day filled with fun and activities. You may choose to participate in the many sport disciplines (rugby, soccer, netball, hockey etc) or just be a spectator. In any event, be prepared to stretch your vocal cords because you will be doing plenty of singing as you prepare for the festival. There are usually big prizes for the residence with the best spirit, so it all forms part of the fun and friendly competition of the day.

We recognize that there are three types of people in this world:

□those who make things happen; □those who watch things happen; □And those who wonder what happened. We encourage you to be the first of these people

Dates to remember

Friday 20 January 2017

Residence opens for first year students

Saturday, 21 January 2017

Official Nelson Mandela University opening and Vice Chancellor's address

Monday & Tuesday 23 & 24 January 2017

First year compulsory residence orientation

We know that your stay at Nelson Mandela University will be life changing and that you will grow not only in maturity, but academically, spiritually and socially.

Welcome to your new home and all the best for your future.

